



## ► Beyond certification ...

Valunorm's consulting services aim at putting in place an IATF 16949 conform Quality Management System (QMS) to achieve certification, but this project is also devised to bring a direct business added-value ▣

## ► Main Services

	Livrables
<b>1. Gap analysis</b> <b>Goal :</b> to determine gaps between the current QMS and IATF 16949 requirements <b>Format :</b> Group sessions <b>Duration :</b> 5 Days	<ul style="list-style-type: none"> <li>▪ <b>Report</b> with Corrective Action Requests, Improvement Action requests and positive points</li> <li>▪ <b>Personnel</b> is <b>trained</b> on IATF 16949</li> </ul>
<b>2. Planning the implementation project</b> <b>Goal :</b> organise project in work-packages, assess resources and establish a schedule <b>Format :</b> working sessions w/ Valunorm & QM, based on PMBOK method <b>Duration :</b> 2 days	<ul style="list-style-type: none"> <li>▪ <b>Work breakdown structure (WBS)</b></li> <li>▪ <b>Schedule</b> w/ Responsibilities &amp; Resources estimates (hours for client and Valunorm)</li> </ul>
<b>3. Project steering to secure delivery date</b> <b>Goal :</b> Plan and facilitate meetings and work sessions to achieve delivery targets <b>Format :</b> targeted presence of Valunorm in critical meetings <b>Duration :</b> 1,5 days / month	<ul style="list-style-type: none"> <li>▪ <b>Status reports</b> w/ corrective actions</li> </ul>
<b>4. Assistance with the writing of the necessary QMS items</b> <b>Goal :</b> support writing of documentation and train personnel <b>Format :</b> kick-off group sessions + support on demand <b>Duration :</b> typically 25 days	<ul style="list-style-type: none"> <li>▪ <b>IATF 16949 Conforming QMS</b></li> </ul>
<b>5. Application of the revised QMS</b> <b>Goal :</b> support the application of new and revised processes/procedures <b>Format :</b> in-the-field presence to accompany the actual application (Do) <b>Duration :</b> on request	<ul style="list-style-type: none"> <li>▪ <b>Records</b> to prove the "Do phase"</li> </ul>
<b>6. Preparation for certification and customers' audits</b> <b>Goal :</b> prepare storyboards and train process owners for audits <b>Format :</b> group sessions <b>Duration :</b> estimate = 3 days	<ul style="list-style-type: none"> <li>▪ <b>Story boards w/ trained personnel</b></li> </ul>

## ► Focus on efficiency

### ► Team work

Valunorm organises collaborative sessions :

- ▣ Valunorm **collaborates directly** with its clients to prepare documents and train personnel in **real time**
- ▣ Colleagues are made aware of each other's processes and procedures to develop **Quality harmonisation** within the company and reinforce **interactions** between functions

€ *This collaborative format allows a quicker implementation of standards, while maintaining Valunorm's consulting days at a minimum for an **optimised quality/price/leadtime ratio***

### ► Pragmatism – adapting to clients specific situation

The improved IATF conforming QMS is based on

- ▣ the client's **context**, **products** and **customers**
- ▣ quality and business **risks** specific to the client's operations

## ► Technical Expertise

Valunorm brings in-depth knowledge and practical experience on :

- ▣ Risk management (ISO 31000) and BCP (Business Continuity Plans)
- ▣ Control plans
- ▣ Statistical Process Control
- ▣ FMECA – Process flows
- ▣ Measuring Systems Analysis (GUM) and Lab Management (ISO 17025)
- ▣ Qualification plans – PPAP
- ▣ Maintenance performance management / indicators (EN 13306)
- ▣ Project management (PMBOK)
- ▣ Supplier assessment techniques